

**CITY OF STAMFORD
BUILDING DEPARTMENT
DEMOLITION PERMIT**

1. Blue Application
*****The demo contractor must appear in person to sign application and provide a copy of license and certificate of insurance.
***** Also the demo contractor must provide a statement of price on their letterhead
2. Site Plan required showing all structures to be demolished and all other structures on the site that are to remain intact (110.0).
3. Permit fees: Garage (\$10.00 per thousand (or) minimum of \$100.00)
House (\$10.00 per thousand (or) minimum of \$200.00)
Commercial (\$16.00 per thousand (or) minimum of \$200.00)
4. Letter of Asbestos from Certified Company and a copy that was submitted to the State of Connecticut
5. Statement from Licensed Exterminator that structure is free of infestation
6. Statement from Licensed Plumber that soil pipe has been properly capped (waste line must be inspected and signed off by a City of Stamford Plumbing Inspector).
7. Statements from Gas, Oil, Electric and Phone Companies (see over) that services have been disconnected.
- 8: Statement from company that will be removing the demolished debris
9. Field Card which can be obtained from the Tax Department 6th floor
10. Letters of notification must be mailed out **CERTIFIED** to all adjoining property owners (within a 100 sq. ft. radius) that an application for demolition has been made with a copy of the map of abutters from the Tax Department.

A copy of the letter mailed out to the property owner, the **certified receipt**, list of abutters and copy of abutters map must be provided to Building Dept.
11. A sign 2' wide x 3' long with 2" block letters must be posted on property fifteen (15) days prior to demolition facing the street or thoroughfare. Such signage shall contain a full description of the building / structure including its street address, the name and address of owner (s) and the date of the proposed demolition (Please submit a picture of the sign with application).

If structure is more than (50) years old and over 500 square feet, it must be advertised in the The Advocate by the Building Department and a fifteen (15)day waiting period after advertisement must elapse before the Chief Building Official can OK demolition. If protested, a ninety (90) day waiting period falls into effect.

Sec. 29-402

The provisions of this section shall not apply to (1) a person who is engaged in the disassembling, transportation and reconstruction of historic buildings for historical purposes or in the demolition of farm buildings or in the renovation, alteration or reconstruction of a single-family residence, or (2) the demolition of a single-family residence or out building by an owner of such structure if it does not exceed a height of thirty feet, provided the owner shall be present on site while such demolition work is in progress, shall be held personally liable for any injury to individuals or damage to public or private property caused by such demolition, and provided further such demolition shall be permitted only with respect to buildings which have clearance from other structures, roads or highways equal to or greater than the height of the structure subject to demolition. The local building official may require additional clearance when deemed necessary for safety.

**BUILDING BUREAU
CITY OF STAMFORD**

Please Note: This form MUST be completed prior to any permit issued by the Bldg Dept

Investigation Fees prior to Certificate of Occupancy - Certificate of Approval

Please be advised that your signature, as the owner requesting a Building, Electrical, Plumbing & HVAC permit will be required certifying your clear understanding of what would be required if final inspections have not been obtained prior to a Certificate of Occupancy or approval.

Section 123.5 of the Stamford code of ordinances are as follows;

- (1) Certificate of Occupancy shall be required for all new construction, pools, decks or accessory structures before occupancy where the work has not been inspected or finalized in accordance with the Connecticut State Building Code. Alterations and renovations shall require a Certificate of Approval for all completed work that does not require a Certificate of Occupancy. Any person, owner or contractor who allows occupancy and has not obtained an approval before final inspections are made shall be subject to a fee of One Thousand Dollars (\$1,000.00).
- (2) Whenever a Certificate of Occupancy is requested by an owner from the Building Department for construction, alternations or any activity requiring a permit, one year or more after final inspections have been performed (or partial Certificate of Occupancy have been issued), an additional fee of One Thousand Dollars (\$1,000.00) shall be paid by the owner before said certificate is issued.
- (3) Whenever any Electrical, Plumbing or Mechanical permit is issued for any work, and such work has been completed but no Certificate of Approval has been obtained within one year of completion, the permittee shall pay a fee of Two Hundred Dollars (\$200.00).

I _____ certify that on _____

at the address known as _____ have read

the above ordinance investigation fees that will be assessed if final inspections have not been obtained for Certificate of Occupancy, or Certificate of Approval.

Signed _____

OVER

INSPECTION PROCEDURE:

After a building permit has been issued a HVAC, Plumbing and Electrical permits must be obtained before work is performed.

After rough work has been done in walls and ceiling rough inspections must be called in prior to framing inspections.

After all rough inspections have been completed and signed off a framing inspection needs to be called in before closing walls and ceilings.

After all rough inspections have been signed-off on the building card and work has been completed all final signatures have been obtained including all other required departments. The building card must be returned to the building department and a proper certificate will be issued.

When an HVAC, Plumbing, Fire Protection, Roof and Siding permit has been issued without a building permit a final inspection must be obtained and a certificate of approval will be issued.