

PERMIT

Application for Re-Roofing, Siding or Replacement Windows

TO: Bureau of Building
City of Stamford

Replacement Windows: _____
Number of Squares: _____
Re-Roofing: _____
Re-Siding: _____

The undersigned hereby applies for permission to: _____

The same to be in all respects in accordance with the laws and building regulations of the State of Connecticut and the City of Stamford.

(ANSWER ALL QUESTIONS OR N/A IF NOT APPLICABLE)

Permit No: RP-20 _____ Date: _____ Estimated Cost: _____
Fee: _____ Investigation Fee: _____
Job Site Address: _____
Applicant: _____ Address: _____
City: _____ State: _____ Zip Code: _____
Owner of Building: _____ Address: _____
City: _____ State: _____ Zip Code: _____
Are the owners employed by the City of Stamford: Y _____ N _____
Owner of Building E-MAIL address: _____
Contractor: _____ Address: _____
City: _____ State: _____ Zip Code: _____
Phone # _____ Cell# _____ Contractors License # _____

Re-Roof

Existing roofing consist of: _____ Total layers applied: _____
New roofing to be applied (TYPE): _____
Flashing to be re-installed (chimneys, parapet walls, penthouse, vents, roofing mechanical equipment):
Y _____ N _____ if yes, list locations _____
Type of mechanical equipment which will require removal and replacement if any: _____

NOTE: If an HVAC permit is required and a permit is not taken out an investigation fee will be imposed.

All asphalt strip shingle roofs require 1 layer of 15lb. felt underlayment and roofs is less than 4 in 12 pitch require 1 layers of 15lb felt underlayment. Roofs with pitch less than 2 in 12 pitch will receive a roll roof or equivalent.

Re-Siding

Is there any hazardous material to be removed or encapsulated: Explain: _____

Electrical: Relocation of electrical service and / or resetting electrical outlets required: Y _____ N _____

NOTE: If yes, an electrical permit is required.

If an electrical permit is required and no permit is taken out an investigation fee will be imposed.

Replacement Windows

Any windows that the frame remains and sash is removed and re-placed with new windows only. Bedroom windows with removable sash shall be allowed if it is capable of being removed without the use of a key or tool, and meets the required escape window dimensions as per Connecticut State Building Code.

Signature of Owner

Print Name

Address

Signature of Applicant

Print Name

Address

AFFIDAVIT

STATE OF CONNECTICUT)
) ss: Stamford, this day of 20
COUNTY OF FAIRFIELD)

I, the undersigned, being duly sworn, hereby make affidavit and say:

1. I am an agent of the Owner – Lessee of the building or structure – Licensed Engineer – Architect - employee in connection with the proposed work – all set forth in the application for Roofing / Siding / Replacement Windows permit.
2. The proposed work is authorized by the owner in fee and the undersigned is authorized by the owner in fee to make the application for Roofing / Siding / Replacement Windows permit

Personally appeared _____
who made oath to the truth of the foregoing before me.

Notary Public _____ My Commission Expires _____

The laws and building regulations of the State of Connecticut and City of Stamford shall at all times have precedence over drawings and specifications. Anything contrary to said laws and regulations that may at any time appear in drawings and specifications, or in the work as executed, shall be corrected without delay upon the receipt of due notice from the Building Inspector. The granting of a permit for the proposed work shall not be assumed or construed any right or permission to do anything contrary to the laws and regulations aforesaid, under any circumstances whatsoever.

Re-Roofing / Siding /
& Replacement Windows
(FOR OFFICE USE ONLY)

RP - 20 _____

Fee: \$ _____

Cost: \$ _____

Date: _____

Re-Roofing / Siding /
& Replacement Windows

For: _____

Location: _____

Owner: _____

Address: _____

Address: _____

Application: _____

Address: _____

Contractor: _____

Contractor: _____

Building Official: _____

Building Official: _____

FEES: _____

TAX: _____

TOTAL: _____

CITY OF STAMFORD
DEPARTMENT OF BUILDING
888 WASHINGTON BLVD
STAMFORD, CT 06901

Certificate of Roofing Compliance

RP – 20 -

The applicant hereby certifies that compliance has been made with one of the following Codes for asphalt shingles:

- International Residential Code 2003, the 2005 / 2009 Connecticut Supplements and the manufacturer's installation requirements.

- International Building Code 2003, the 2005 / 2009 Connecticut Supplements and the manufacturer's installation requirements.

For the work performed at _____

The applicant hereby attests that the information contained herein is accurate and true. This information is given under oath and is made subject to all the penalties of law for false statements.

Applicant's Signature

Date

Subscribed and sworn to before me this _____ day of _____, 20_____.

_____ (Notary Public, Commissioner of Superior Court)

Date of Commission Expires: _____.

CITY OF STAMFORD
DEPARTMENT OF BUILDING
888 WASHINGTON BLVD
STAMFORD, CT 06901

Certificate of Roofing Compliance

RP – 20 -

The applicant hereby certifies that compliance has been made with one of the following Codes for asphalt shingles:

- International Residential Code 2003, the 2005 / 2009 Connecticut Supplements Section R905 and the manufacturer's installation requirements.

- International Building Code 2003, the 2005 / 2009 Connecticut Supplements for asphalt shingles Sections 1507.1 – 1507.2.9.3 and the manufacturer's installation requirements.

For the work performed at _____

The applicant hereby attests that the information contained herein is accurate and true. This information is given under oath and is made subject to all the penalties of law for false statements.

Applicant's Signature

Date

Subscribed and sworn to before me this _____ day of _____, 20_____.

_____ (Notary Public, Commissioner of Superior Court)

Date of Commission Expires: _____.

**BUILDING BUREAU
CITY OF STAMFORD**

Please Note: This form MUST be completed prior to any permit issued by the Bldg Dept

Investigation Fees prior to Certificate of Occupancy - Certificate of Approval

Please be advised that your signature, as the owner requesting a Building, Electrical, Plumbing & HVAC permit will be required certifying your clear understanding of what would be required if final inspections have not been obtained prior to a Certificate of Occupancy or approval.

Section 123.5 of the Stamford code of ordinances are as follows;

- (1) Certificate of Occupancy shall be required for all new construction, pools, decks or accessory structures before occupancy where the work has not been inspected or finalized in accordance with the Connecticut State Building Code. Alterations and renovations shall require a Certificate of Approval for all completed work that does not require a Certificate of Occupancy. Any person, owner or contractor who allows occupancy and has not obtained an approval before final inspections are made shall be subject to a fee of One Thousand Dollars (\$1,000.00).
- (2) Whenever a Certificate of Occupancy is requested by an owner from the Building Department for construction, alternations or any activity requiring a permit, one year or more after final inspections have been performed (or partial Certificate of Occupancy have been issued), an additional fee of One Thousand Dollars (\$1,000.00) shall be paid by the owner before said certificate is issued.
- (3) Whenever any Electrical, Plumbing or Mechanical permit is issued for any work, and such work has been completed but no Certificate of Approval has been obtained within one year of completion, the permittee shall pay a fee of Two Hundred Dollars (\$200.00).

I _____ certify that on _____

at the address known as _____ have read

the above ordinance investigation fees that will be assessed if final inspections have not been obtained for Certificate of Occupancy, or Certificate of Approval.

Signed _____

OVER

INSPECTION PROCEDURE:

After a building permit has been issued a HVAC, Plumbing and Electrical permits must be obtained before work is performed.

After rough work has been done in walls and ceiling rough inspections must be called in prior to framing inspections.

After all rough inspections have been completed and signed off a framing inspection needs to be called in before closing walls and ceilings.

After all rough inspections have been signed-off on the building card and work has been completed all final signatures have been obtained including all other required departments. The building card must be returned to the building department and a proper certificate will be issued.

When an HVAC, Plumbing, Fire Protection, Roof and Siding permit has been issued without a building permit a final inspection must be obtained and a certificate of approval will be issued.