



**OFFICE OF LEGAL AFFAIRS**  
**HUMAN RESOURCES DIVISION**  
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The Personnel Commission held its regular meeting on Thursday, August 27, 2009 at 5:00 p.m. in Conference Room 9-2B on the ninth floor of the Stamford Government Center, 888 Washington Boulevard, Stamford, Connecticut.

Approval of Minutes of the May 28, 2009, Regular Meeting – *Approved unanimously*

NEW BUSINESS:

1. Stamford Fire and Rescue Department:
  - A. Creation of the New Classification and Two Positions of Assistant Fire Marshal.
  - B. Abolition of One Position of Fire Captain in the Fire Marshal's Office.  
*Tabled until the September 24, 2009 meeting*
2. Appeal Granted - *Noted*
3. Mayor's Office – Youth Service Bureau: Request to Create Two (2) Positions of Programs Coordinator – Youth Service Bureau. – *Approved unanimously*
4. Request to re-title the Classification of Senior Management Analyst, OPM to Assistant Director, OPM in the Office of Policy and Management with the Office of Administration.  
*Noted.*
5. Seasonal Positions for Fall/Winter 2009-2010 – *Noted*
6. Revised Job Descriptions:
  - Superintendent of Fire Prevention Bureau/Fire Marshal (Re-titled to Fire Marshal) – *Noted*
  - Program Coordinator, Youth Services Bureau – *Noted*
  - Assistant Director, OPM (Re-titled) – *Noted*
  - Equipment Mechanic – *Noted*
  - Inventory Clerk – *Noted*

Copies to:  
Mayor Dannel Malloy  
Personnel Commission  
Thomas M. Cassone, Director of Legal Affairs  
Donna Loglisci, Town Clerk  
Union Presidents  
WSTC  
The Advocate